



## **BYLAW No. 25-987 of the Municipal District of Greenview No. 16**

### **A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to provide for the establishment of a Municipal Library Board.**

**Whereas**, the council of the Municipal District of Greenview deems it expedient to propose the establishment of a municipal library board. Section 3 of the Libraries Act, RSA 2000, c.L-11 authorizes a municipality to establish a library board to manage and operate public libraries.

**And Whereas**, Section 10 of the Libraries Act mandates that the members of a municipal library board be appointed by the municipal council.

**And Whereas**, the Libraries Act provides the framework for managing library services to ensure equitable and accessible public resources across the municipality.

**Now Therefore**, with the authority and under the provisions of the Libraries Act, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**
  - 1.1. This Bylaw may be cited as the “Municipal District of Greenview No. 16 Library Board Bylaw”
2. **DEFINITIONS**
  - 2.1. **Board** means the Greenview Library Board, as established by this bylaw.
  - 2.2. **CAO** means the Chief Administrative Officer of the Municipal District of Greenview or delegate. The CAO will act as a liaison between the Council and the Board.
  - 2.3. **Council** means the elected representatives of the Municipal District of Greenview.
  - 2.4. **Member** means an individual appointed by Council to serve on the Library Board.
  - 2.5. **Public Library** means a library open to all residents of Greenview and governed by the Library Board under this bylaw and the Libraries Act.
3. **ESTABLISHMENT OF THE GREENVIEW LIBRARY BOARD**
  - 3.1. The Greenview Library Board is hereby established as the governing body responsible for managing the public library system within the municipality.

- 3.2. The Board will consist of seven (7) Members. Five (5) Members at large and two (2) Councillors, with preference given to residents local to a library.

#### **4. TERM AND APPOINTMENT**

- 4.1. Members will be appointed for a three-year term. Council Members will be appointed annually at the organizational meeting.
- 4.2. No Member shall serve more than three consecutive terms unless approved by two-thirds of Council.
- 4.3. The term of Members appointed to the Board at the time of this bylaw's passing shall expire at the 2025 organizational meeting, at which point their appointments will be deemed concluded unless reappointed under the provisions of this bylaw.

#### **5. RESPONSIBILITIES OF THE LIBRARY BOARD**

- 5.1. The Board is responsible for governing the library system, including oversight of budgeting, staffing, and programming.
- 5.2. Ensures compliance with the *Libraries Act*.
- 5.3. Submitting an annual budget to Council in accordance with the *Libraries Act*.
- 5.4. Oversee the selection of materials and ensure compliance with provincial standards.
- 5.5. Ensure the library remains accessible and provides equitable services to all residents of Greenview.

#### **6. PROCEDURES**

- 6.1. The Board shall establish procedures for meetings and governance in accordance with the *Libraries Act*.
- 6.2. A quorum for Board meetings shall consist of a majority of appointed Members.

#### **7. CONFLICT OF INTEREST**

- 7.1. Employees of the Public Library or their family members may not serve on the Board.
- 7.2. Board members are required to disclose any potential conflicts of interest to the Board and must abstain from participating in related decisions.

#### **8. FINANCIAL REPORTING**

- 8.1. The Board shall have a person who is not a member conduct an annual financial review and retain an independent auditor to perform a full audit every four years.

**9. SEVERABILITY**

9.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

**10. REPEAL**

10.1. Upon third reading of this Bylaw, Bylaw 97-226, Bylaw 99-288, Bylaw 18-805 and amendment 20-853 thereto are hereby repealed.

**11. COMING INTO FORCE**

11.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 28<sup>th</sup> day of January, 2025.

Read a second time this 25<sup>th</sup> day of February, 2025.

Read a third time this 25<sup>th</sup> day of February, 2025.



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REEVE



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CHIEF ADMINISTRATIVE OFFICER